Japanese American Citizens League  
Berkeley Chapter  
PO Box 7609, Berkeley, CA 94707-0609  
Serving the Berkeley / Albany / Oakland Communities

Berkeley JACL Endowment Fund Grant Application

Our Berkeley Chapter of the JACL is committed to securing and upholding the human and civil rights of Americans of Japanese ancestry and all people, strengthening community ties and fostering coalitions with other groups who have similar interests. We strive to promote understanding, respect and appreciation of the rich diversity and contributions of all cultures by preserving and advancing the history of Japanese Americans and all other ethnic groups in the United States.

Policy Statement
The Berkeley JACL Endowment Fund is administered by the Trustees and the Board of Directors in order to support community oriented projects or programs that further the aims and purposes of the JACL. Funding may be used as "seed money" or as funds to augment on-going programs for a limited period. Especially encouraged are those activities directed towards the Japanese American community, the primary source of the available funds.

Restrictions
Applications will be accepted from organizations, organizational representatives and individuals. Funds may be used for supplies, equipment, and other miscellaneous expenses. Funds should not be used for normal administrative functions, social activities, salaries and wages or recurring operations expenses.

Application Deadlines
Applications received by March 15th will be eligible for funds that will be disbursed by May 15th of the same year. Applications received by September 15th will be eligible for funds which will be disbursed by December 15th of the same year.

Application Review Process
All applications will first be reviewed by the grant committee. Applications that meet committee approval will be reviewed by the Board of Directors. Final approval must be given by the Board of Trustees before the funds can be released. Applicants must understand they are competing for a limited amount of resources.

Application Instructions
Please type or print legibly and answer all questions as completely as possible. Use additional sheets as needed.

Please submit to: Berkeley JACL Grant Committee  
P.O. Box 7609  
Berkeley, CA 94707-0609
1. Name of organization: ________________________________
   Mailing Address: ____________________________________
   ______________________________________________________

2. Contact person: ______________________________________
   Title: _______________________________________________
   Telephone(s) & email: ________________________________
   ______________________________________________________

3. Amount requested: ________________________________

4. Type and purpose of organization. (Please indicate whether or not the organization is tax exempt under IRS Code section 501(c)(3) or 501(c)(4).)

5. Governance of organization (Include list of officers and titles):

6. Major source of organizations funding:

7. Purpose of the grant (include the period of the grant and how it will be used):

8. Is this a new or on-going project? Describe and include objectives:

9. How does your project support the mission of the JACL:

10. Overall project budget:

11. How do you plan to sustain this project?

12. Projected end results or anticipated results:

13. How do you plan to document your projects success:

14. Other pertinent information that would assist and facilitate the review of your request: